



Somerville Parks and Recreation Fee Waiver Program Application

**Please read the following Somerville Parks and Recreation Waived Fees Program information.
To apply for a fee waiver, please fill out the application below.**

GOAL

Most Somerville Parks and Recreation programs, classes, and activities require a registration fee to help cover program costs. The city offers waived fees to make these programs available and affordable for all Somerville residents.

ELIGIBILITY

To be eligible for a Parks and Recreation fee waiver, applicants must:

1. Have household income at or below 150% of the Federal Poverty Level.
2. Submit a completed application (one for the household, for up to 4 participating children).

The City of Somerville Parks and Recreation Department determines the eligibility of an applicant to receive a fee waiver based on the information provided by the applicant on this form.

RESTRICTIONS

If Parks and Recreation waives a fee, the recipients must:

1. Regularly attend classes. Parks and Recreation may revoke a fee waiver if recipients are absent for the equivalent of 25% of the program. For example, if a recipient misses 10 hours of a 40-hour program, Parks and Recreation may revoke their fee waiver for the current program and future programs.
2. Contact the Program Developer if the recipient is not able to regularly attend a class. The City of Somerville may review a recipient's past fee waiver usage, attendance, and compliance with fee waiver policies to determine if a household is eligible for the program.
3. Confirm the fee waiver is approved before registering or attending Parks and Recreation programs. If an applicant attends or registers for a class before their fee waiver application is approved, they will be responsible for paying for program fees. Parks and Recreation will not issue a refund or credit.

INSTRUCTIONS

1. Submit your complete application at least two weeks (10 business days) before a program registration deadline. The Parks and Recreation Department may ask for proof of income.
2. Please use one application form to apply for a fee waiver for up to 4 children in your household who want to participate in a Parks and Recreation class or activity. If awarded, a fee waiver will apply to all children listed on the form who will be registered for a class or activity.
3. Households may apply for a fee waiver once every three months.



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Parent Last Name:

Parent First Name:

Best Phone Number:

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Street Address:

City:

Zip code:

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Email Address:

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Please provide the following information for all children in your household who will be participating in a Parks and Recreation program, class, or activity.

Child's Name:	Gender: <i>Circle one.</i>	Birthdate:	School:
	Female Male Nonbinary		
	Female Male Nonbinary		
	Female Male Nonbinary		
	Female Male Nonbinary		

What programs are you interested in receiving a fee waiver for?

Program:	Program Date/Session:

Including yourself, how many people are part of your household? _____

What is your household pre-tax monthly income? _____

Income Certification:

I do hereby acknowledge that the information I have provided above is true and accurate, and that this information is subject to verification by the agency providing funding for this project. I also acknowledge that the submission of false or inaccurate information could lead to my removal from the fee waiver program for a designated time.

Signature:	Date:
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OPTIONAL

The following information is optional and will remain anonymous and separate from your application form. This information will NOT be used to determine eligibility for a fee waiver. This information is being gathered to help the City of Somerville better serve its residents.

What language(s) are spoken in your home? _____

Do you (or do any of the participating children) identify with the following races or ethnicities? *Check all that apply.*

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Hispanic or Latino
- ☐ Middle Eastern or North African
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White
- ☐ Prefer to self-describe: _____
- ☐ Prefer not to say

What is your current housing status?

- ☐ Own
- ☐ Rent
- ☐ Staying with family or friends
- ☐ Homeless/Unhoused
- ☐ Other – *Please describe:* _____
- ☐ Prefer not to say